



Republic of the Philippines  
**Department of Education**  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

September 2, 2022

Division Memorandum

No. 349, s. 2022

## RESCHEDULING OF THE WRITESHOPS AND ACTIVITIES ON PROJECT CELLS

To: OIC – Assistant Schools Division Superintendent  
Curriculum Implementation Division Personnel  
Elementary & Secondary School Heads  
This Division

1. Regarding the unnumbered Memorandum from Undersecretary and Chief of Staff, Epimaco V. Densing III, please be informed that the Regional Office has rescheduled the writeshops and activities on Project CELLS on dates specified in attached Regional Memorandum.
2. All other provisions in the previous Memorandum shall remain in effect.
3. For guidance, information, and compliance.

**CHERRY MAE L. LIMBACO-REYES**  
Schools Division Superintendent



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Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO



September 1, 2022

REGIONAL MEMORANDUM  
No. SBC, s. 2022

**CORRIGENDUM TO REGIONAL MEMORANDUM NO. 429, S. 2022**  
**(NEW SCHEDULES OF THE WRITESHOPS AND ACTIVITIES ON PROJECT: CELLS**  
**(COURSE FOR EXECUTIVE LEARNING AND LEADERSHIP IN SCHOOLS)**

To: Schools Division Superintendents  
Functional Division Chiefs  
Others Concerned

1. Regarding the Unnumbered Memorandum from Usec. and Chief of Staff, Epimaco V. Densing III, dated August 22, 2022 titled **Rescheduled of the Conduct of Trainings, Workshops, Seminars, and Participation to Meetings and Other Engagements that will Require Officials and Employees to Leave their Work Stations** where it is advised that across all governance levels, the **conduct of these activities shall be suspended until September 17**, the following are the changes to Regional Memorandum No. 429, s. 2022 titled **New Schedules of the Writeshops and Activities for Project: CELLS:**

Activity / Writeshop	No. of Pax	Dates		Venue	
		From	To	From	To
1. Writeshop 2: Learning Resource Packages (LRPs) Development	40	Sept. 5-9	Sept. 19-23	NEAP-R10	no changes
2. Writeshop 3: Validation of LRPs	40	Sept. 21-23	Sept. 27-29	NEAP-R10	no changes
3. Writeshop 4: Finalization of LRPs	40	Oct. 3-7	Oct. 10-14	TBA	NEAP-R10
4. Pre-Work Activity for the Training of Trainers	40	Oct. 18-20	no changes	TBA	NEAP-R10

- All other provisions stipulated in the previous Memorandum remain in effect.
- This Office directs the immediate and wide dissemination of this Memorandum.

**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

**DR. VICTOR G. DE GRACIA JR., CESO V**  
Assistant Regional Director  
Officer-in-Charge  
Office of the Regional Director

HRDD/becky



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Republic of the Philippines  
**Department of Education**  
OFFICE OF THE SECRETARY

**MEMORANDUM**

**TO :** Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Division Chiefs  
All Others Concerned

**FROM:** *Epimaco V. Densing III*  
EPIMACO V. DENING III  
Undersecretary and Chief of Staff

**SUBJECT:** RESCHEDULE OF THE CONDUCT OF TRAININGS, WORKSHOPS,  
SEMINARS, AND PARTICIPATION TO MEETINGS AND OTHER  
ENGAGEMENTS THAT WILL REQUIRE OFFICIALS AND EMPLOYEES  
TO LEAVE THEIR WORK STATIONS

**DATE:** August 22, 2022

In light of DepEd Order No. 034 s. 2022, dated 11 July 2022, entitled *School Calendar and Activities for the School Year 2022-2023*, which provides that the School Year 2022-2023 shall formally start on Monday, 22 August 2022, all officials and employees are enjoined to devote their time and effort for the preparations of the smooth opening of classes.

In view hereof, it is advised that across all governance levels, the conduct of trainings, workshops, seminars and the participation to meetings and other engagements that will affect the conduct of classes and that will require officials and employees who are essential and have specific roles in the opening of classes to leave their respective offices, shall be suspended until 17 September 2022.

**Only activities related to enrolment and opening of classes shall be allowed.** Otherwise, the concerned office shall provide justifiable reasons, subject to the approval of the Regional Director for school and division office-initiated activities. For activities initiated by the regional offices, it must be for approval of the supervising Undersecretary. For Central Office initiated activities, the activity must be recommended by the Bureau Director, for onward submission to the supervising Executive Committee Official.

**For guidance and strict compliance.**